# Planning Associate Principal City Planner **DEPARTMENT OF COMMUNITY DEVELOPMENT** Admin Specialist II Planner **CITY OF DANIA BEACH** Community Development Director 2008-2009 Permitting Office Supervisor Permit Service Specialist (2FT) Administrative Technician (2FT) Building Inspector Chief Electrical Inspector

Throughout the fiscal year job titles and job descriptions may be revised or retitled which could result in personnel compensation changes such as those relating to promotions.

## Department of Community Development

#### Services, Functions and Activities:

Planning and Zoning: This Division is responsible for comprehensive planning, strategic planning (special projects), site plan review, zoning review, current planning (zoning amendments, land use plan amendments, zoning text amendments, plats, site plans, variances, special exceptions, special permits) and Geographic Information Services (GIS). The Division also manages and coordinates the site plan review process with fire-rescue, public services, and landscaping and engineering consultants. This division coordinates review for project applications within the CRA to the Community Redevelopment Agency for their review and comment.

#### Major Accomplishments (July 1, 2007 - July 1, 2008):

- ➤ Completed the City's Water Supply Plan (Final DCA Adoption Pending).
- ➤ Completed Comprehensive EAR Based Amendments (Transmittal to DCA Pending).
- > Completed adoption of the Countywide Schools Interlocal Agreement.
- > Received DCA approval of the City's Transportation Element.
- > Received DCA approval of the City's Public Schools Facility Element.
- ➤ Issued over 93 Business Tax Receipt Zoning Certificates.
- > Received and processed 130 Planning and Zoning Applications.
- > Responded to approximately 2,300 zoning and land development inquiries.
- ➤ Confirmed over 16,500 addresses for the Complete Count "Local Census Address Update" program with the U.S. Census Bureau.
- > Completed the FEMA/CRS Flood Insurance Program Department Site Visit.
- > Completed update and revision of Planning and Zoning Application Fees
- > Completed adoption of variance process for Single Family homes.
- > Completed revisions to the administrative variance, appeals, variance and special exception procedures.
- > Completed revisions to the impervious land area requirements.
- > Completed revisions to the TOD/TOC zoning code.
- > Consultant hired and work plan developed for the Neighborhood Master Plan.
- > Consultant hired and work plan developed for the Unified Land Development Code.
- Completed Library Master Plan.

#### Major Development Projects (Construction, Construction Pending, or Site Plan Pending)

- ➤ Airport Commerce Park Phase 2 (Office Building 4101 Ravenswood Rd.)
- ➤ AMO Office Building (20,400 sq. ft. office 601 S Federal Hwy)\*
- ➤ Agua Isles (127 townhouses)\*
- > Atlantic Village Marina (130,000 sq. ft office Condo/Hotel 419 rooms)
- > Banyan Bay Expansion (128,000 sq. ft. marina, dry stack, and restaurant)
- ➤ Broward International Commerce Center Phase II (200,000 sq. ft. Bryan Road)\*
- ➤ Bryan Road Warehouse (200,000 sq. ft. Bryan Road and NW 1<sup>st</sup> Street)
- ➤ Best Western Hotel (100 rooms Stirling and I-95)\*
- ➤ Boyd Gaming Complex (300,000 sq. ft.)

- > Cambria Suites (140 rooms 5 story Hotel)
- > Cape Fear (55 townhouse and zero lot line units)\*
- ➤ Dania Condo (9 Apartments 555 E Dania Beach Blvd.)
- DCOTA (250,000 sq. ft. office building)
- ➤ DJP Airport West (200,000 sq. ft. of Office/Warehouse adjacent to SW 30<sup>th</sup> Avenue).
- ➤ Element Hotel (100 Room Hotel 1825 Griffin Road)
- Forest View SF Homes (31 homes NW corner of Stirling and SW 35<sup>th</sup> Avenue).\*
- ➤ Frontier (Shopping Center NW corner Stirling Rd SW 18 Ct)
- ➤ Grand Plaza (Retail /Office / Warehouse Stirling Rd)\*
- ➤ Green Oaks (34,848 sq. ft. Office Warehouse 2960 SW 23 Ter)
- > Griffin Road Partners (NW corner of Ravenswood & Griffin: 282 hotel rooms).\*
- ➤ Habitat for Humanity (12 Single Family Homes SW 45 St)\*
- ➤ Harbour Town Marina Dry Stack (40,000+ sq. ft.).
- > Hyatt and Summerfield Suites (250 units, behind Spring Hill Suites).
- > Ippolito Homes (34 units; behind Tropical Acres).
- ➤ Lakeview Warehouse (240,580 sq. ft. Office/Warehouse)
- ➤ Leto Townhouses: (20 units Griffin Road east of 30<sup>th</sup> Avenue).\*
- ➤ Lucky's Hotel (6 Story Hotel 81 rooms 205 N Federal)
- ➤ Maimonides School Phase 3 (25,000 sq. ft. East side of SW 40<sup>th</sup> Avenue)\*
- ➤ Modello Ocean Development (288 Units East Dania Beach Blvd)
- ➤ Oaks Condominium Phase (114 units Stirling Road east of SW 40<sup>th</sup> Avenue)\*
- ➤ Ravenswood Office (7,000 sq. ft. Office 5481 Ravenswood)
- Ravenswood Road Business Park (45,000 sq. ft Office/Warehouse)
- ➤ San Marco (10 Condo Units SW 32 Ave)
- > Shops at Griffin (SW corner of Ravenswood & Griffin: 50,000 sq. ft. shopping center).
- > SR 84 Commerce Center (15,000 sq. ft. of office/warehouse). \*
- > Townplace Suites (127 room Hotel SW 19th Ct Stirling Road)
- ➤ Trivium Office Condo (59,427 sq. ft. SR 84)\*
- ➤ US Customs (30,000 sq. ft. SW 7<sup>th</sup> Avenue).\*
- ➤ Venetian (40 townhouses; 20 condos)
- Watercolors Townhouses (20 units SW 32 Avenue).\*

#### FY 2009 Key Objectives:

#### Planning and Zoning

- > Complete Neighborhood Master Plan and Coordinate with expansion of CRA (12 months)\*\*.
- ➤ Complete Unified Land Development Code (14 months)\*\*.
- ➤ Complete adoption of updated Comprehensive Plan\*\*\* (6 months).
- > Improve ranking of Commuter Rail Station Site at FEC and Dania Beach Blvd

\*\*\*Includes adoption of new Land Use, Housing, Conservation and Capital Improvements Elements and update of newly adopted Transportation, Public Schools Facilities and Infrastructure (water, sewer, and drainage) Elements into the Comprehensive Plan document. In partnership with Consultants and Public Services Department.

<sup>\*</sup>Projects under construction.

<sup>\*\*</sup>In partnership with Consultants.

Performance Measures:	FY 2007 Actual	FY 2008 Projection	FY 2009 Goals	
Pre-Application Site Plan Review (20 working days or less) 1	N/A	95%	95%	
Initial Site Plan Review (25 working days or less) 1	85%	95%	95%	

<sup>&</sup>lt;sup>1</sup>Includes Planning, Zoning, Engineering, Public Services, Landscape, and Fire review.

### **Personnel Summary**

Position	Full Time	Part Time	Sa	laries
Director of Community Development*	1		\$	83,809
Administrative Specialist II	1		\$	39,126
Planning Associate	1		\$	62,530
City Planner	1		\$	61,909
Principal City Planner	1		\$	83,465
Total	5			

<sup>\*</sup>Denotes 85% of Director's position funded from General Fund

Salaries include COLA and merit for FY 2009 where applicable.

## **Department of Community Development**

Acct. Number	Account Description	FY 2006 Actual	FY 2007 Actual	FY 2008 Budget	FY 2009 Adopted	\$ Var.	% Chg.
001-1501-515.12-10	Regular	631,214	412,952	444,465	330,839	-113,626	-26%
001-1501-515.14-10	Overtime	10,187	3,656	3,100	1,400	-1,700	-55%
001-1501-515.15-40	Accrued Leave Buyback	43,811	11,102	4,000	3,000	-1,000	-25%
001-1501-515.21-10	FICA Taxes	45,537	26,769	28,644	22,613	-6,031	-21%
001-1501-515.21-20	Medicare Taxes	11,148	6,857	7,284	5,289	-1,995	-27%
001-1501-515.22-10	Retirement Contributions	203,570	121,562	121,882	86,806	-35,076	-29%
001-1501-515.23-10	Life & Health Insurance	222,588	94,117	58,576	60,916	2,340	4%
001-1501-515.24-10	Worker's Compensation	26,228	333	1,780	1,766	-14	-1%
PERSON	AL SERVICES	1,194,283	677,348	669,731	512,629	-157,102	-23%
001-1501-515.31-10	Professional Services	124,340	58,952	219,982	8,500	-211,482	-96%
001-1501-515.31-30	Engineer Cost	0	6,460	0	0	0	0%
001-1501-515.40-10	Training & Per Diem	4,476	7,075	5,850	300	-5,550	-95%
001-1501-515.40-20	Edu Reimb & Certification	1,478	2,996	2,375	5,595	3,220	136%
001-1501-515.40-30	Expense Account	2,407	2,407	2,400	2,400	0	0%
001-1501-515.41-10	Telephone	3,140	1,394	1,350	1,252	-98	-7%
001-1501-515.44-10	Equipment Rentals	4,392	4,405	3,436	3,156	-280	-8%
001-1501-515.46-10	Equipment Maintenance	75	0	475	250	-225	-47%
001-1501-515.46-30	Vehicles Maintenance	4,890	545	350	600	250	71%
001-1501-515.47-10	Printing & Binding	2,579	4,251	5,000	1,500	-3,500	-70%
001-1501-515.49-20	Legal & Display Advertise	5,214	8,713	9,000	4,000	-5,000	-56%
001-1501-515.51-10	Office Supplies	9,771	4,133	3,600	3,000	-600	-17%
001-1501-515.52-10	Gasoline	7,285	1,159	1,369	1,699	330	24%
001-1501-515.52-20	Misc. Supplies	10,762	441	445	250	-195	-44%
001-1501-515.52-30	Computer Software	9,123	0	0	0	0	0%
001-1501-515.52-50	Uniforms	1,836	109	375	300	-75	-20%
001-1501-515.54-10	Books, Subscriptions	1,153	661	863	859	-4	0%
001-1501-515. <b>54-</b> 20	Memberships	2,651	1,869	1,683	2,001	318	19%
OPERATII	NG EXPENSES	195,572	105,570	258,553	35,662	-222,891	-86%
001-1501-515.64-10	Computer	13,100	2,441	0	0	0	0%
CAPITA	AL OUTLAY	13,100	2,441	0	0	0	0%
001-1501-515.71-10	Principal	8,849	3,893	1,995	0	-1,995	-100%
001-1501-515.72-10	Interest	495	162	33	0	-33	-100%
DEBT	SERVICE	9,344	4,055	2,028	0	-2,028	-100%
TO	OTALS	1,412,299	789,414	930,312	548,291	-382,021	-41%

## **Department of Community Development**

Major Variance or Highlights of the Department			
Category/Line Item	Amount	Explanation	
Personal Services	(157,102)	Business License Tax employees (2) were transferred to Code Compliance Division. New Director with lower starting salary than previous Director.	
.31-10 Prof Svc.	(211,482)	Contractual Service for uniform code in FY 2008	
.47-10 Printing	(3,500)	Based on FY 08 year-to-date expenses	
.49-20 Legal Ad.	(5,000)	Advertising for uniform code changes.	